

**CROWE VALLEY CONSERVATION AUTHORITY**

**EXECUTIVE COMMITTEE**

**17 December 2015**

**MINUTES**

**MEMBERS PRESENT:**

Bob Ireland	Wollaston Township
Suzanne Partridge	Municipality of Highlands East
Ron Gerow	Havelock-Belmont-Methuen Townships

**MEMBERS ABSENT:**

None.

**ALSO PRESENT:**

Tim Pidduck, General Manager/Secretary Treasurer, CVCA  
Amanda Donald, Recording Secretary, CVCA

**CALL TO ORDER:**

The Chair, Suzanne Partridge, called the meeting to order at 10:00am.

**APPROVAL OF AGENDA**

**FA Motion EC 1/15**

Moved by: Ron Gerow

Seconded by: Bob Ireland

That the agenda be approved as circulated.

Carried.

## **DECLARATION OF PECUNIARY INTEREST:**

There were no conflicts declared.

## **WELCOME:**

The Chair, Suzanne Partridge, welcomed everyone to the meeting.

## **2016 MEETING DATES**

The committee decided to meet prior to Board meetings at 9:00am as needed. The Chair can call a special meeting of the committee if it is necessary.

## **MOTION TO MOVE IN CAMERA**

### **FA Motion EC 2/15**

Moved by: Bob Ireland

Seconded by: Ron Gerow

That the Full Authority Board move into an In Camera session to discuss a personnel issue.

Carried.

### **FA Motion EC 3/15**

Moved By: Ron Gerow

Seconded By: Bob Ireland

That the Full Authority Board move into open session.

Carried.

## **GENERAL MANAGER'S REVIEW**

Discussed during the in camera session.

## **2016 DRAFT BUDGET**

Ron Gerow informed the committee that Havelock-Belmont-Methuen (HBM) will be sending a letter to the Authority asking the Board to approve a budget with a levy matching the Ministry of Natural Resources and Forestry grant amount of \$116, 741. Ron informed the committee he has had conversations with Eleanor McMahon, Parliamentary Assistant to the Minister of Natural Resources and Forestry, as well as with Conservation Ontario asking them to intervene in the budgetary process. There was discussion on HBM Council's opinion regarding the 2016 budget. Ron is quite sure HBM Council will not change their opinion, and he will be following Council's direction when it comes time to vote on the budget. Suzanne Partridge and Bob Ireland both stated their municipalities are very respectful of CVCA and will approve of their decision regarding the 2016 budget. There was discussion on the procedure of the weighted voting process for approving the budget.

The committee instructed Tim to increase the budget by 4% as discussed during the in camera session, and see where we are after the changes have been calculated. Suzanne asked Tim to get legal opinion and an opinion from MNR regarding the budget voting procedures.

Tim reviewed some revisions that could be made to the budget to help lower the increase, including possible changes to the insurance, the possibility of eliminating short term disability from group benefits and reducing the contingency reserve. The committee wants Tim to wait to hear from the Conservation Ontario Insurance Committee before lowering that amount. The committee members do not feel comfortable eliminating short term disability or lowering the contingency reserve. Tim and Amanda will adjust the budget by making changes where possible.

There was a brief discussion on the CVCA's reserves compared to 5 years ago. There was also a discussion on the WECl funding and Ontario Community Infrastructure Fund. Tim is going to make Conservation Ontario aware of the Ontario Community Infrastructure Fund and see if they can request to have the fund become available to Conservation Authorities.

## **OTHER BUSINESS**

None.

**NEXT SCHEDULED MEETING:**

The next scheduled meeting of the Full Authority Board will be 21 January 2016 at 9:00am.

**ADJOURNMENT:**

**FA Motion EC 4/15**

Moved By: Bob Ireland

That the Executive Committee Meeting be adjourned at 12:05pm.

Carried.

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Amanda Donald  
Recording Secretary

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Suzanne Partridge  
Chair

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