

CROWE VALLEY CONSERVATION AUTHORITY
FULL AUTHORITY – Virtual Meeting via Google Meet

19 September 2024

MINUTES

MEMBERS PRESENT:

Ron Derry	Municipality of Marmora and Lake
Michael Metcalf	Municipality of Trent Hills
Jerry Chadwick	Tudor & Cashel Township
Colin McLellan	North Kawartha
Paul Ordanis	Wollaston Township
Jeremy Solmes	Stirling-Rawdon Township
Jim Martin	Havelock-Belmont-Methuen Townships
Shawn Pack	Limerick Township
John O'Donnell	Faraday Township

MEMBERS ABSENT:

Dave Burton	Municipality of Highlands East
-------------	--------------------------------

ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Andrew McIntyre, Regulations Officer, CVCA
Kelsey Davidson, Regulations Officer, CVCA

CALL TO ORDER:

The Chair, Jim Martin, called the meeting to order at 11:11am.

WELCOME

Jim Martin welcomed everyone to the meeting.

LAND ACKNOWLEDGMENT

Jim Martin read a land acknowledgement thanking generations of Indigenous people who have taken care of the land for thousands of years before us.

APPROVAL OF AGENDA

FA Motion G 78/24

Moved by: Shawn Pack

Seconded by: Paul Ordanis

That the agenda be approved as circulated.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 79/24

Moved by: Colin McLellan

Seconded by: Paul Ordanis

That the minutes and motions of Full Authority Board Meeting, 12 August 2024 be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

CORRESPONDENCE

None.

REGULATIONS & PLANNING REPORTS

Kelsey Davidson informed the Board 32 Property Inquiry Forms (PIFs), 38 planning files and 51 permits were completed during the period of June to August 2024. She provided the Board with information comparing the completed files to the same time frame from the previous year, pointing out a downward trend for 2024.

FA Motion G 80/24

Moved by: Colin McLellan
Seconded by: Shawn Pack

To receive the Regulations and Planning report as presented.

Carried.

2025 BUDGET DELIBERATIONS

Tim Pidduck informed the Board he plans to present two versions of the draft 2025 budget to the Board at the next meeting. There was discussion on possibly hiring an additional Regulations Officer half way through 2025, how it is decided when to add to CVCA staff compliment, the reduction in permit numbers and future trends, violations and non-compliance files, and updating computers. The Board expressed concern over justifying a large increase to member municipalities.

FA Motion G 81/24

Moved by: Jerry Chadwick
Seconded by: Shawn Pack

To receive the 2025 Budget deliberations report as presented.

Carried.

CVCA DRAFT VOLUNTEER POLICY

FA Motion G 82/24

Moved by: Jerry Chadwick

Seconded by: Colin McLellan

To defer the CVCA Draft Volunteer Policy to the November 2024 Full Authority Board meeting.

Carried.

FLOOD HAZARD IDENTIFICATION MAPPING PROJECT

Andrew McIntyre informed the Board the Flood Hazard Identification Mapping Project (FHIMP) has wrapped up. He reminded the Board the FHIMP was funded 50/50 through a grant and EXP Engineering firm was hired to complete the project. Andrew referred to the staff report pointing out the links with all the reports and mapping for the project.

There was discussion on how technical the reports are and the preference to have more time to review the report.

FA Motion G 83/24

Moved by: Shawn Pack

Seconded by: Colin McLellan

To defer the Flood Hazard Identification Mapping Project to the November 2024 Board meeting to allow Board members and Municipal partners time to review the reports.

Carried.

WECI PROJECT UPDATE

Tim Pidduck informed the Board three projects were submitted to the WECI committee and the Marmora Dam fencing project was approved for 2025. Tim will ensure this project is included in the 2025 budget. Tim reminded the Board he did have discussions with Municipality of Marmora and Lake council regarding this project.

FA Motion G 84/24

Moved by: Colin McLellan

Seconded by: Jerry Chadwick

To receive the WECI update as presented.

Carried.

ADMINISTRATIVE REVIEW APPOINTMENT

Tim Pidduck informed the Board as part of the new Conservation Authorities Act, Conservation Authorities are to offer an administrative review service to the public for regulations permits. Either the Board or staff members need to be appointed to complete these reviews. Since there is a thirty-day time period to complete the reviews, Tim suggests appointing the General Manager to complete the administrative reviews with the Administrative Assistant as the alternate.

FA Motion G 85/24

Moved by: Jerry Chadwick

Seconded by: Shawn Pack

That the CVCA Board delegate administrative reviews to the General Manager/Secretary Treasurer and appoint the Administrative Assistant as an alternate to conduct the administrative reviews in the General Manager's absence.

Carried.

GENERAL MANAGERS REPORT

Tim Pidduck updated the Board on the mapping for CVCA's website stating Conservation Ontario has informed him the mapping can now be uploaded to the website for public access.

FA Motion G 86/24

Moved by: Shawn Pack

Seconded by: Colin McLellan

To receive the General Manager's report as presented and circulated.

Carried.

OTHER BUSINESS:

There was discussion on Board meeting start times and starting future virtual Board meetings at 9:00am.

FA Motion G 87/24

Moved by: Colin McLellan

Seconded by: Jerry Chadwick

That future virtual Board meetings will begin at 9:00am unless directed otherwise by the Chair of the Board.

Carried.

Tim Pidduck asked the Board to consider the option to have legal representation at Watershed Advisory Hearings and have a discussion at the next Board meeting.

MEDIA SESSION

None.

IN CAMERA SESSION

FA Motion G 88/24

Moved by: Jeremy Solmes

Seconded by: John O'Donnell

That the Full Authority Board move into an In Camera session to discuss information regarding a legal issue.

Carried.

FA Motion G 89/24

Moved by: Shawn Pack

Seconded by: Jerry Chadwick

That the Full Authority Board move into open session.

Carried.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 21 November 2024 at 9:00am.

ADJOURNMENT:

FA Motion G 90/24

Moved by: Colin McLellan

Seconded by: Shawn Pack

That the Full Authority Board Meeting be adjourned at 12:37pm.

Carried.

Amanda Donald
Recording Secretary

Jim Martin
Chair