

**CROWE VALLEY CONSERVATION AUTHORITY**  
**FULL AUTHORITY – Virtual Meeting via Google Meet**

**28 November 2024**

**MINUTES**

**MEMBERS PRESENT:**

Ron Derry	Municipality of Marmora and Lake
Michael Metcalf	Municipality of Trent Hills
Jerry Chadwick	Tudor & Cashel Township
Colin McLellan	North Kawartha
Jeremy Solmes	Stirling-Rawdon Township
Jim Martin	Havelock-Belmont-Methuen Townships
Shawn Pack	Limerick Township
John O'Donnell	Faraday Township

**MEMBERS ABSENT:**

Dave Burton	Municipality of Highlands East
Paul Ordanis	Wollaston Township

**ALSO PRESENT:**

Tim Pidduck, General Manager/Secretary Treasurer, CVCA  
Amanda Donald, Recording Secretary, CVCA  
Beth Lowe, Regulations Officer, CVCA  
Dan Fencott & John Boon, Delegation

**CALL TO ORDER:**

The Chair, Jim Martin, called the meeting to order at 9:07am.

## **WELCOME**

Jim Martin welcomed everyone to the meeting.

## **LAND ACKNOWLEDGMENT**

Jim Martin read a land acknowledgement thanking generations of Indigenous people who have taken care of the land for thousands of years before us.

## **APPROVAL OF AGENDA**

### **FA Motion G 91/24**

Moved by: Jeremy Solmes

Seconded by: Shawn Pack

That the agenda be approved as circulated.

Carried.

## **DECLARATION OF PECUNIARY INTEREST:**

There were no conflicts declared.

## **REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:**

### **FA Motion G 92/24**

Moved by: Jerry Chadwick

Seconded by: Colin McLellan

That the minutes and motions of Full Authority Board Meeting and Watershed Advisory Hearing, 19 September 2024 be approved as circulated.

Carried.

## **BUSINESS ARISING FROM MINUTES:**

None.

## **CORRESPONDENCE**

Shawn Pack referred to the letter sent to CVCA from Township of Limerick and informed the Board the Township is looking for financial assistance to help with the unexpected costs from the beaver dam break at McGeachie Conservation Area. Chair Martin asked the Board to receive the correspondence and discuss further on the agenda.

### **FA Motion G 93/24**

Moved by: Ron Derry

Seconded by: Jerry Chadwick

That the letter received from Limerick Township dated 30 October 2024 be received.

Carried.

## **DELEGATION – DAN FENCOTT**

Mr. Dan Fencott thanked the Board for their time. He explained the hunting ground previously used was purchased by Land Escapes. Land Escapes has donated the land to the Nature Conservancy of Canada (NCC) however, there is a condition to have the hunt camp building removed by March of 2025. Mr. Fencott is proposing the hunting group lease an acre or two from CVCA at the Gut Conservation Area to rebuild the camp. They will then continue to hunt on the NCC property and just need a place nearby to rebuild the hunt camp. Mr. Fencott informed the Board the hunting group uses the Gut Conservation road to access the NCC property for hunting.

There was discussion on the length and amount for the lease, the staff report on developing on Conservation Area land, asking NCC to waive the condition to remove the camp, and using temporary camp on the NCC property.

### **FA Motion G 94/24**

Moved by: John O'Donnell

Seconded by: Shawn Pack

To receive the delegation by Mr. Fencott and direct staff to bring forward a report at the February 2025 Board meeting for further discussion.

Carried.

## **REGULATIONS & PLANNING REPORTS**

Beth Lowe informed the Board 18 PIFs with a 13.5-day turnaround time were completed since the previous Board meeting. There were 12 planning files, which is down significantly compared to 2023 and 29 permits completed which is also lower than the same time period in 2023.

### **FA Motion G 95/24**

Moved by: Ron Derry

Seconded by: Shawn Pack

To receive the Regulations and Planning report as presented.

Carried.

## **HEARING AMENDMENT REQUEST**

Tim Pidduck informed the Board the applicant whose hearing was completed on 19 September 2024 made an error in the square footage of the proposed building and they are requesting a size increase to the home of approximately an additional 1,400ft<sup>2</sup>. Staff have reached out to Conservation Ontario and the regulations staff group of other Conservation Authorities for input, as amendments to hearing decisions are not outlined in the regulation and could be precedent setting.

### **FA Motion G 96/24**

Moved by: John O'Donnell

Seconded by: Jerry Chadwick

To receive the staff report and provide staff with time to further investigate the process for amendments to hearing decisions.

Carried

## **FEE POLICY & FEE SCHEDULE APPROVAL**

Tim Pidduck informed the Board there are no proposed changes to the fee schedules at this time.

There was discussion on the fees being frozen for the last two years and the possibility of increasing fees by inflation should the fees be permitted to increase. Tim informed the Board neighboring CAs are proposing a fee increase for 2025 hoping the freeze will be lifted. It was suggested to have an updated fee schedule prepared in the event the freeze is lifted for 2025 to make it easier for approval in early 2025.

There was discussion on potentially advertising the cottage rentals through a third party to increase rentals.

**FA Motion G 97/24**

Moved by: John O'Donnell

Seconded by: Michael Metcalf

That the Regulation and Planning Fee Schedules be approved and are implemented 1 January 2025.

Carried.

**FA Motion G 98/24**

Moved by: Michael Metcalf

Seconded by: Colin McLellan

That the Hunting Lease and Cottage Rental rates shall not be increased for 2025.

Carried.

**2025 BUDGET DELIBERATIONS**

Tim Pidduck informed the Board the Draft 2025 Budget presented in the agenda package is a base and the chart of possible additions will increase the levy by the dollar amount indicated. The overall increase to the base is 5.46% and staff used a COLA increase of 2.8% for most expenses. There was discussion on the format of the budget and the Board would like to see more detail on the budget and potentially starting the budget process earlier in the year.

**FA Motion G 99/24**

Moved by: Colin McLellan

Seconded by: Shawn Pack

To receive the Draft 2025 Budget and direct staff to provide more detailed Budget at the January 2025 Board meeting.

Carried.

## **FLOOD HAZARD IDENTIFICATION MAPPING PROJECT**

Tim Pidduck reminded the Board at the previous meeting the Board requested more time to review the FHIMP. He also informed the Board William Burmeister of EXP is attending the meeting if anyone has any questions about the report. Tim informed the Board a letter has been received from Township of North Kawartha regarding the FHIMP projects and they are no longer pursuing a peer review of the report. There was discussion regarding the 6-meter buffer that may require discussion a future Board meeting.

### **FA Motion G 100/24**

Moved by: Colin McLellan

Seconded by: Jerry Chadwick

To receive the Flood Hazard Identification Mapping Projects as presented.

Carried.

### **FA Motion G 101/24**

Moved by: Colin McLellan

Seconded by: Michael Metcalf

To direct staff to use the data as defined in the Flood Hazard Identification Mapping Project reports.

Carried.

## **LIMERICK TOWNSHIP REQUEST**

Shawn Pack informed the Board the Township of Limerick is hoping to get some financial support to help cover costs from the damage caused by the beaver dam break at McGeachie Conservation Area and would like to prevent this from happening again in the future. The Board expressed concern over others wanting payment should the Board approve Limerick's request.

There was discussion on the damage at the bridge and the costs to repair, future beaver dam breaks and prevention, the possibility of beaver dams breaking on other properties that put additional pressure on the McGeachie beaver dam causing it to break and CVCA's legal opinion.

### **FA Motion G 102/24**

Moved by: Colin McLellan

Seconded by: Michael Metcalf

To direct staff to reach out to Limerick Township staff regarding monitoring of the beaver dam with their existing resources and to inform them that the CVCA respectfully decline the Limerick Township request to pay for expenses related to the flooding incident as identified in the Township letter of October 30<sup>th</sup>, 2024.

Carried.

## **APPROVAL OF 2025 MEETING DATES**

### **FA Motion G 103/24**

Moved by: Jerry Chadwick

Seconded by: Colin McLellan

To approve the 2025 meeting dates as circulated.

Carried

## **CHRISTMAS CLOSING 2024**

### **FA Motion G 104/24**

Moved by: Colin McLellan

Seconded by: Jerry Chadwick

To approve the Christmas closing schedule as presented.

Carried

## **CVCA TRANSITION PLANS**

Tim Pidduck reminded the Board six plans need to be in place by 31 December 2024 and two of the plans have been posted on CVCA social media outlets and website for public consultation. Tim informed the Board no public comments have been made to date.

There was discussion on the Asset Management Plan (AMP) presented to the Board and the four options proposed in the plan for the Board to consider adopting. Tim provided clarification on the projects completed and pending chart in the AMP, as well as the dams owned by the Ministry of Natural Resources (MNR), reserve amounts in the 2023 financial statements. There was some discussion on graphing the AMP to see the gap over time. Tim reminded the Board repairs completed to the dams have been dependent on WECl funding.

### **FA Motion G 105/24**

Moved by: Michael Metcalf

Seconded by: Colin McLellan

To receive the proposed Asset Management Plans and investigate future Asset Management Plan contributions on an annual basis.

Amendment to Motion G 105/24

### **FA Motion G 106/24**

Moved by: Michael Metcalf

Seconded by: Shawn Metcalf

That the CVCA Board approve the Watershed Based Resource Management Strategy and the Conservation Areas Strategy to ensure compliance with Ont. Regulations 686/21 and if any revisions are required they be completed in 2025 and further that the Asset Management Plan be approved and future asset management contributions be investigated.

Carried.



## **GENERAL MANAGERS REPORT**

Tim Pidduck informed the Board the online mapping tool has been launched on CVCA's website and reminded them it was delayed due to a recommendation from Conservation Ontario. So far the mapping tool has been viewed 475 times by the public.

### **FA Motion G 107/24**

Moved by: Jeremy Solmes

Seconded by: Jerry Chadwick

To receive the General Manager's report as presented and circulated.

Carried.

## **CVCA DRAFT VOLUNTEER POLICY**

There was discussion on the proposed draft volunteer policy. Tim Pidduck will contact Jerry Chadwick to review the policy and make changes.

### **FA Motion G 108/24**

Moved by: Michael Metcalf

Seconded by: Jerry Chadwick

That the draft volunteer policy be deferred.

Carried.

## **HEARING BEST MANAGEMENT OPTION**

Tim Pidduck reminded the Board expressed concern over having legal representation at future Watershed Advisory Hearings. After discussion the Board felt it unnecessary to have legal representation at all Watershed Advisory Hearings.

## **OTHER BUSINESS:**

None.

## **MEDIA SESSION**

None.

## **IN CAMERA SESSION**

### **FA Motion G 109/24**

Moved by: Jerry Chadwick

Seconded by: Michael Metcalf

That the Full Authority Board move into an In Camera session to discuss information regarding a legal issue.

Carried.

### **FA Motion G 110/24**

Moved by: Shawn Pack

Seconded by: John O'Donnell

That the Full Authority Board move into open session.

Carried.

### **FA Motion G 111/24**

Moved by: Shawn Pack

Seconded by: Michael Metcalf

To receive the information presented by the General Manager.

Carried.

## **NEXT SCHEDULED MEETING:**

The next scheduled meeting of the Full Authority Board will be 16 January 2025 at 9:00am.

## **ADJOURNMENT:**

### **FA Motion G 112/24**

Moved by: Shawn Pack

Seconded by: Michael Metcalf

That the Full Authority Board Meeting be adjourned at 12:00pm.

Carried.

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Amanda Donald  
Recording Secretary

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Jim Martin  
Chair