

**Full Authority
16 November 2023
Agenda Item: 13**

Christmas Closing

As per the direction of FA Motion G99/13, the CVCA office will be closed for the following days during the Christmas and New Year’s Day holiday season. An appropriate on call and duty forecast schedule will be developed for the duration.

The following abbreviated calendar is provided for your reference.

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|---|--|---|---------------------------------|-------------------------------|--|---|
| 20 Dec'23 Wednesday Open | 21 Dec'23 Thursday Open | 22 Dec'23 Friday Open | 23 Dec'23 Saturday Closed | 24 Dec'23 Sunday Closed | 25 Dec'23 Monday Closed Stat Holiday | 26 Dec'23 Tuesday Closed Stat Holiday |
| 27 Dec'23 Wednesday Closed Staff Vacation or Overtime | 28 Dec'23 Thursday Closed Staff Vacation or Overtime | 29 Dec '23 Friday Closed Staff Vacation or Overtime | 30 Dec'23 Saturday Closed | 31Dec '23 Sunday Closed | Jan '24 Monday Closed Stat Holiday | 2 Jan '24 Tuesday Open |