

CROWE VALLEY CONSERVATION AUTHORITY

FULL AUTHORITY

16 April 2015

MINUTES

MEMBERS PRESENT:

John Taylor	Limerick Township
Suzanne Partridge	Municipality of Highlands East
Jim O'Shea	North Kawartha
Catherine Redden	Municipality of Trent Hills
Emma Kearns	Faraday Township
Irene Martin	Tudor & Cashel Township
Bob Ireland	Wollaston Township
Sandy Fraser	Municipality of Marmora and Lake
Ron Gerow	Havelock-Belmont-Methuen Townships

MEMBERS ABSENT:

Robert Stiles	Stirling-Rawdon Township
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ALSO PRESENT:

Tim Pidduck, General Manager/Secretary Treasurer, CVCA
Amanda Donald, Recording Secretary, CVCA
Sharlene Richardson, Regulations Officer, CVCA

CALL TO ORDER:

The Chair, Suzanne Partridge, called the meeting to order at 10:00am.

APPROVAL OF AGENDA

FA Motion G 37/15

Moved by: Catherine Redden

Seconded by: Jim O'Shea

That the agenda be approved as amended.

Carried.

DECLARATION OF PECUNIARY INTEREST:

There were no conflicts declared.

WELCOME:

The Chair, Suzanne Partridge, welcomed everyone to the meeting.

REVIEW OF THE MINUTES OF THE PREVIOUS MEETING:

FA Motion G 38/15

Moved by: John Taylor

Seconded by: Sandy Fraser

That the minutes and motions of the Full Authority meeting, 26 February 2015, be approved as circulated.

Carried.

BUSINESS ARISING FROM MINUTES:

None.

REGULATIONS - REVIEW OF PROCEDURES

Sharlene Richardson gave a presentation to the Board giving an overview of the regulations program. She gave a brief history of the regulations program and reviewed the application process. Sharlene also reviewed the planning process with the Board answering questions from the Board throughout the presentation.

There was some discussion on compliance monitoring the Authority will be able to do for the first time this year due to increased staff capacity.

REGULATIONS REPORT:

Sharlene informed the Board 24 planning files have been completed with 1 file in the queue and 10 regulations permits have been issued since the last Board Meeting. Sharlene informed the Board the Memorandums of Understanding (MOU) have been sent to the Municipalities for their review and Tim and Suzanne have been meeting with Municipalities to discuss the MOUs. There was discussion on the MOUs and fee collection for planning files. Sharlene stressed the CVCA's plan input and review process has not changed. Rather, the only part that has changed is the implementation of fees for the work being completed.

GENERAL MANAGERS REPORT

Tim Pidduck updated the Board on current water levels and flows. Last year at this time the Marmora Flow peaked at 230cms and in comparison the flow at Marmora is currently 58cms.

Tim thanked the Board for their participation in the insurance poll. Tim informed the Board the gate at the Marmora Dam has been fixed and is in good working order. However the gate for the hydro plant is in need of repairs. Tim will be in contact with Shaman Power to make arrangements to investigate the issue.

Tim informed the Board he has been contacted by an individual who is interested in leasing Crowe Bridge Conservation Area Campground Side for the purposes of hunting small game. There will be a discussion at the next Board meeting.

RE-ESTABLISHING OF THE FINANCE AND PERSONAL COMMITTEE

Chair Suzanne Partridge, informed the Board, in the past, the Finance and Personal Committee was a good tool for staff to help them with the creation of annual budgets and deal with personal issues. Since the dissolution of the Committee, Tim has found the budget process challenging without initial input from the committee.

There was discussion on the Finance and Personal committee versus an Executive Committee and the respective duties for the committee. There is also concern the committee will leave the remaining Board members out of some decisions. Discussion was held on the Terms of Reference for the committee.

FA Motion G 39/15

Moved By: Catherine Redden

Seconded By: John Taylor

That staff research the concept of an Executive Committee and set out a Terms of Reference outlining the responsibilities of the committee.

Carried.

Discussion commenced on the Terms of Reference for the committee.

WATERSHED TOUR

According to the doodle poll circulated to the Board, the best available dates would be either May 28th or June 4th. The Board decided to have the watershed tour on Thursday May 28. There was discussion on potential sites to see throughout the watershed.

CORRESPONDENCE:

None.

MEDIA SESSION:

None.

OTHER BUSINESS:

Tim Pidduck distributed a report to the Board regarding the Insurance invoice for the Authority. A discussion ensued regarding insurance and the increase of \$14,000 for this year.

FA Motion G 40/15

Moved By: Ron Gerow

Seconded By: Catherine Redden

That the Chair and General Manager arrange a meeting with Marsh Insurance to negotiate the terms of the invoice and in the interim set up monthly payments and report to the Board at the next meeting.

Carried.

There was discussion on the contract Foundation position the Board approved at the previous meeting and whether or not the Manger should wait to get more answers from the insurance company to hire for this position.

FA Motion G 41/15

Moved By: Sandy Fraser

Seconded By: Ron Gerow

That the contract Foundation position not be filled until further notice.

Carried.

NEXT SCHEDULED MEETING:

The next scheduled meeting of the Full Authority Board will be 18 June 2015 at 10:00am.

ADJOURNMENT:

FA Motion G 42/15

Moved By: Emma Kearns

That the Full Authority Board Meeting be adjourned at 11:58pm.

Carried.

Amanda Donald
Recording Secretary

Suzanne Partridge
Chair

DRAFT